

BOARD PROFILE WORK SHEET

Expertise/Skills/Personal

This worksheet can be adapted to assess current board composition and plan for the future. The recruitment of board candidates should consider that an organization is legally bound to follow its bylaws, which may include specific criteria on board size, structure, and composition. Or the bylaws may need to be updated to incorporate and acknowledge changes in the environment and community that have made changes in the board structure necessary or desirable.

MEMBERS	CURRENT MEMBERS						CANDIDATES					
	1	2	3	4	5	6	A	B	C	D	E	F
AGE												
19-34												
35-50												
51-65												
Over 65												
GENDER												
Male												
Female												
RACE/ETHNICITY/DISABILITY												
African American/Black												
Asian												
Caucasian												
Hispanic/Latino												
Native American/Indian												
Other												
Disability												
RESOURCES												
Money to Give												
Access to money												
Access to other resources-												
Available for active participation-solicitation visits												

BOARD PROFILE WORK SHEET
Expertise/Skills/Personal

CURRENT MEMBERS CANDIDATES

MEMBERS

1 2 3 4 5 6 A B C D E F

COMMUNITY CONNECTIONS												
Religious organizations												
Corporate/small business												
Education												
Media												
Political												
Philanthropy												
Social Service												
Other												

CURRENT MEMBERS CANDIDATES

MEMBERS

1 2 3 4 5 6 A B C D E F

PERSONAL STYLE												
Leadership skills												
Willingness to work												
Consensus builder												
Good communicator												
Strategist												
Visionary												
Wisdom												
Discernment												

BOARD PROFILE WORK SHEET
Expertise/Skills/Personal

CURRENT MEMBERS

CANDIDATES

AREAS OF EXPERTISE														
Administration/management														
Entrepreneurship														
Financial Management														
Accounting/Auditing														
Banking and Trusts														
Investments														
Fundraising														
Government														
International affairs														
Law														
Marketing														
Public Relations														
Social Media														
Messaging														
Branding/Positioning														
Human Resources														
Strategic Planning														
Real Estate														
Special Program: micro loans; workforce dev't; other														
Technology														
Number of years on other boards														
Other														